

BOARDWORKS

FACT SHEET

The secure, online portal for the creation, management and distribution of all your board materials.

In today's demanding regulatory environment, sending printed board materials to your directors can be expensive and time consuming. It can also create risk due to the confidential nature of the materials.

BoardWorks® from Computershare Governance Services provides an online portal for you to efficiently assemble and distribute board materials prior to a board meeting, allowing you to more effectively accommodate the ever shifting priorities of business.

CLEAR AND SIMPLE TO USE

Using BoardWorks' efficient, electronic process you can quickly assemble board materials. These materials are stored electronically, so there is no risk of board members forgetting or misplacing them.

CONNECTED 24/7

Board members can have secure, real-time access to documents and are able to review, comment and exchange ideas prior to a meeting. BoardWorks' interactive features enable you to alert board members to any action required for time-sensitive materials, and updates can be made by authorised users at any point up until the time of the meeting. This ensures your directors always have access to up to date information.

SECURE STORAGE AND DELIVERY OF INFORMATION

Current and historical board materials are stored on Computershare's secure, world-class hosting facility and protected by our 24/7 firewall. BoardWorks employs cutting edge technology and security, which protects the integrity and confidentiality of information no matter where it moves, who accesses it or how it is used.

REDUCE YOUR ENVIRONMENTAL IMPACT

You'll no longer need to print and deliver multiple copies of board packs, which will mean lower costs and less impact on the environment.

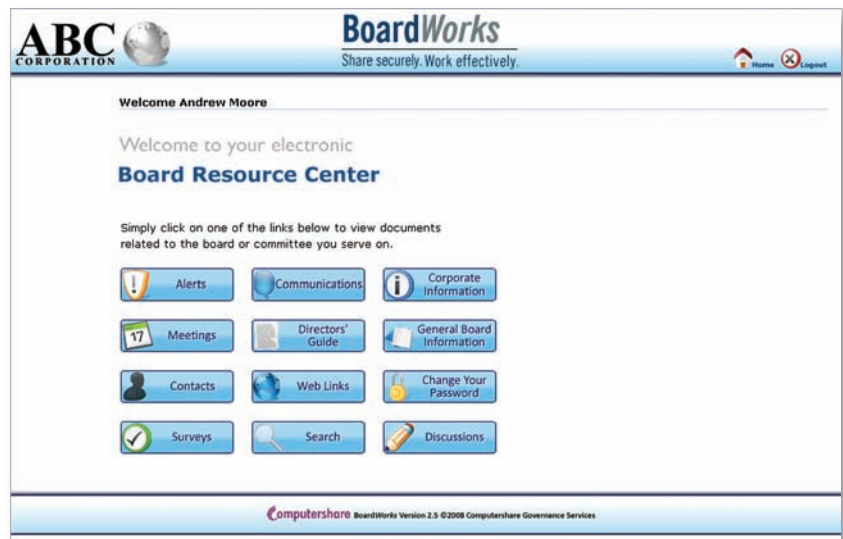
END TO END SOLUTION

BoardWorks integrates seamlessly with Computershare's other innovative solutions, including GEMS entity management and subsidiary governance software. This ensures a more complete overview and easier management of your corporate records and processes.

INTERACTIVE FEATURES OF BOARDWORKS

With BoardWorks you can:

- > Access your board materials online at any time using clearly defined, intuitive categories
- > Create email reminders for upcoming meetings
- > Add comments to meetings and documents
- > Securely download documents for offline review
- > Print individual documents, sections or the entire board pack with the click of a button
- > Save time by creating and automatically tabulating surveys or consents on proposed resolutions
- > Develop new meeting agendas, build the board pack and publish it to the board portal through the Meeting Builder tool
- > Quickly prepare for new meetings by cloning an existing agenda



Board Resource Center



Board Agenda

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